

**April 2016 Admission**

**Master Course**  
**(Special Selection for International Students)**

# **Admission Guidelines**

**Graduate School of Science**

**Osaka City University**

\* This English translation is for reference purposes only. Please refer to the official Japanese text for precise descriptions.

## 1 Number of Students to be Admitted

A few.

## 2 Qualifications for Application

Applicants who do not have Japanese nationality and meet one of the following qualifications.

- (1) Individuals who have completed a 16-year school education curriculum in a foreign country, or expect to do so by March 2016. (Individuals from countries where the education curriculum is less than 16 years should consult beforehand.)
- (2) Individuals who have completed a Japanese university as an international student, or expect to do so by March, 2016. Or individuals who have completed a specialized course in a special training college recognized by the Minister of Education, Culture, Sports, Science and Technology on or after the date designated by the Minister, or expect to do so by March, 2016. (The college must fulfill the criteria designated by the Minister of Education, Science, Sports and Culture, including a term of study of four years or more.)
- (3) Individuals designated by the Minister of Education by Notification No. 5 (1953) of the Ministry of Education.
- (4) Individuals who studied more than 3 years in a Japanese university as an international student, or did so in a 4-year university abroad, or completed a 15-year school education curriculum at the end of March 2016, and are recognized to have gotten specified credits with superior results by the Graduate School of Science.
- (5) Individuals who are recognized to have academic ability equivalent to those who graduated from a university through a Screening of Qualifications for Application, and are 22 years of age or more as of March 31, 2016.

**Note: Those who wish to apply based on qualification (4) or (5) are required to submit an application form for a Screening of Qualifications for Application and other documents to the Student Support Center by July 8, 2015. (Please refer to Screening of Qualifications for Application on page 3.)**

## 3 Pre-Application Consultation

All applicants should consult with their prospective supervising professor prior to submitting their application.

## 4 Application Materials

1	Admission application form	<ul style="list-style-type: none"><li>① Please use the form provided by Osaka City University, use a black ball-point pen (using an erasable ball-point pen is not allowed) and fill out in person.</li><li>② Please do not fill the columns with ✕.</li><li>③ Please attach the same photographs (showing the upper half of your body, no cap or hat, taken within the last 3 months) of 4 by 3 cm on both the 「受験票」 and the 「写真票」 form.</li><li>④ Please fill in only the designated columns when you fill in 「志望専門分野名」 and 「受験科目」.</li><li>⑤ Changes after submitting the application are not permitted.</li></ul>
	Envelope for receiving the examination card	Please put a 362 yen stamp on the envelope provided by Osaka City University and write your name, address and postal code on it. (We only send to addresses in Japan)
	Application fee	<b>30,000JPY</b> Please pay the fee using the postal transfer payment slip provided by Osaka City University at the post office.
2	Japanese language proficiency certificate	Those who took a public Japanese language proficiency test, please submit a copy of the score. Those who took a Japanese-language class at a Japanese-language school or a university, please submit a document with a public seal by the teacher showing that they learned Japanese enough to study in the Graduate School without much difficulty.

3	<b>Photocopy of passport</b>	Please submit copies of the page with your photograph and the page showing your resident status in Japan. Those who have no resident status, please submit a copy of the page with your photograph only.
4	<b>Screening of qualifications for application certificate</b>	Required only when applying based on Qualifications for Application (4) and (5).
5	<b>Curriculum vitae</b>	Please use the form provided by Osaka City University, use a black ball-point pen (using an erasable ball-point pen is not allowed) and fill out in person. ① Please fill in your whole academic history. ② Please fill in the name of the school and all dates of entrance and graduation. ③ Please fill in research or work history, if any.
6	<b>Academic transcript and Certificate of (expected) graduation</b>	<b>You have to obtain this from your (last) university. (If you (expect to) graduate from the Faculty of Science of Osaka City University or if you apply based on Qualifications for Application (4) and (5) these documents are unnecessary.)</b> If the document is written in any other language than Japanese or English, please submit a translation verified by a public institution such as your university, Japanese-language school or embassy.
7	<b>Letter of recommendation</b>	The letter should be written by the university president, faculty dean, or supervising professor of your last university, and sealed tightly.

## 5 How to Apply

Please pay the application fee, prepare the documents specified in 4. Application Materials, and mail them to the following address using the envelope provided by Osaka City University. They should be sent via registered express mail.

Application Period	Mailing Address
July 21 (Tue), 2015 ~ July 27 (Mon), 2015, 17:00	Admissions Office Osaka City University 3-3-138, Sugimoto, Sumiyoshi-ku, Osaka, 558-8585

## 6 Applicant Selection Method and Schedule

Applicant selection takes place based on the scores in the examinations and the content of the application materials. The examinations take place at the Sugimoto Campus of Osaka City University (Sugimoto-cho Station on JR Hanwa Line).

Date	September 2 (Wed)	September 3 (Thu)
Specialty	9:30 ~12: 00	10:00 ~
	Written Examination	Oral Examination
Mathematics & Physics	<b>English and Specialized subject</b> (When English is considered to be your mother tongue, another examination may be assigned.)	On specialized subjects and level of Japanese language
Molecular Materials Science		
Biology & Geosciences		

## 7 Applicants who need Special Care for Examination or Study after Admission

Please contact the office of the Graduate School of Science by July 9 (Thu), 2015.

## 8 Announcement of Admission Results

Admission results will be announced on the university bulletin board and on the homepage (<http://daigakuju.jp/ocu-in-goukaku>) from **September 16 (Wed) 10:00 ~ September 22 (Tue) 17:00**.

We will hand successful applicants a 「合格通知書」 and 「入学手続書類の交付について」. You have to show your 「受験票」 for this.

## 9 Admission Procedures

Date: March 25 (Fri), 2016, **10:00~15:00** (except 12:00~12:45)

Place: To be announced

## 10 Tuition

<b>Admission fee</b>	Resident of Osaka City and his/her son/daughter	222,000 JPY
	Others	342,000 JPY
<b>Tuition fee</b>	535,800 JPY per annum	

If tuition fees are revised, the new fees will apply.

## 11 Notes

Please refer to 「11 注意事項」 on page 15 of 「大学院前期博士課程（修士課程）学生募集要項」. For admission procedures, filling out the name of a **guarantor living in Japan** is required.

### ※ Screening of Qualifications for Application

Applicants applying based on Qualifications for Application (4) and (5) require a **Screening of Qualifications for Application**.

#### 1. Application Deadline

July 8 (Wed), 2015

#### 2. Mailing Address

**Student Support Center for the Graduate School of Science  
Osaka City University  
3-3-138, Sugimoto, Sumiyoshi-ku,  
Osaka, 558-8585**

#### 3. Application Materials

- ① **Application form for Screening of Qualifications for Application** (form specified by Osaka City University)
- ② Certificates of applicants' final educational background
  - Category (4)
    - Transcript
    - Certificate of Student Enrollment
    - Letter of Recommendation by supervising professor (sealed tightly)
  - Category (5)
    - Transcript of your last school
    - Graduation certificate
    - School regulations and syllabus, or equivalent materials of your last school (copies permitted)
- ③ We may demand documents stating your work experience or academic ability.
- ④ We may demand documents in which you explain your aspiration.
- ⑤ The applicant may attach other certificates, articles, works, materials, etc.

## 7. How to obtain an application form for Screening of Qualifications for Application

- ① Directly at the Office: ask for the form at the Student Support Center for the Graduate School of Science

Mon ~ Fri (except holidays)  
9:00~17:00 (except 12:00~12:45)

- ② By Mail:

- (a) On the face of the envelope, write in red 「大学院出願資格審査申請書請求」. On the back write your postal code, address, name and phone number.  
(b) Enclose a return envelope (paste a 92 yen stamp, write your postal code, address, name on the envelope). (We only send to addresses in Japan)  
(c) Mail to: Student Support Center for the Graduate School of Science  
Osaka City University  
3-3-138, Sugimoto, Sumiyoshi-ku,  
Osaka, 558-8585

### ● Inquiries

◆ Specialities · Fields · Examination Subjects · Past Questions · etc

<b>OCU Student Support Center, 3-3-138, Sugimoto, Sumiyoshi-ku, Osaka, 558-8585</b>		
<b>Graduate School of Science</b>	<b>TEL 06-6605-2504</b>	<b>FAX 06-6605-3649</b>
<b>◎ Office Hours: Mon~Fri (except holidays) 9:00~17:00 (except 12:00~12:45)</b>		

◆ Application Procedures

<b>OCU Admissions Office</b>	<b>TEL 06-6605-2141</b>
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<b>How to obtain an Application Form for admission by mail</b>
<p>1 On the face of the envelope, write in red 「大学院理学研究科前期博士課程（修士課程）学生募集要項請求（一般選抜・外国人留学生特別選抜）」.</p> <p>2 Enclose a return envelope of size [角形 2 号] (24.0cm×33.2cm) . On the face of the envelope, write in red 「ゆうメール」, paste a 300 yen stamp and write your postal code, address, name. (We only send to addresses in Japan)</p> <p>3 Mail to: Admissions Office Osaka City University 3-3-138, Sugimoto, Sumiyoshi-ku, Osaka, 558-8585</p>